

WATER POLLUTION CONTROL AUTHORITY

Town of Trumbull

CONNECTICUT

TOWN HALL
(203) 452-5048



5866 MAIN STREET
TRUMBULL, CT 06611

Water Pollution Control Authority June 27, 2007

In attendance:

George Biagioni, Chairman
Don Aiello
Paul Francese
Jack Goncalves
Janine Salvey
Fred Radford, Alternate

Also In Attendance:

Neil Lieberthal, Town Attorney
Joseph Solemene, Assistant W.P.C.A. Administrator

Chairman Biagioni called the meeting to order at 7:30 p.m.

MINUTES TO PREVIOUS MEETINGS:

- **Motion (Commissioner AIELLO) second (Commissioner SALVEY) to approve the minutes of the May 23, 2007 meeting as written. No discussion. Motion carried unanimously.**
- **Motion (Commissioner GONCALVES) second (Commissioner FRANCESE) to approve the minutes of the May 29, 2007 public hearing as written. No discussion. Motion carried unanimously.**

PROGRESS REPORT:

Joseph Solemene, Assistant W.P.C.A. Administrator, gave the following progress report:

Lots of interest and phone calls about the Daniels Farm Road closing which began on Monday (June 25th) and is scheduled to stay in place until school begins on August 24th. Currently four Mark IV crews are working in town, three on Daniels Farm Road and one on Parkwood Road. Project began with Rich's crew installing main line and lateral installations on Mayflower Drive and Old Orchard Lane. Two houses on May Circle were eliminated as they had laterals provided when the Bridle Trail Estates extended their sewer main from Daniels Farm Road to Strobel Road. This area is almost complete and will be the first section of the contract to be activated. A release is tentatively scheduled for mid-July. We are waiting for the manhole inverts to be completed. Tino's crew started on Towerview Drive and Towerview Circle. Main line and laterals are now complete on Towerview and work is beginning on Parkwood Drive. Rich's crew moved to Firehouse Road and completed approximately 600 feet before moving to an existing manhole on Aldo Drive to begin the Daniels Farm Road construction north. Currently the main line is complete on Aldo and just beginning on Daniels Farm Road. Abel's crew started from an existing manhole on Skytop Drive and is headed toward the driveway easement between 472 and 480 Daniels Farm Road and north to serve Wordins Lane.

Commissioner Salvey referred to the number of phone calls received on the Daniels Farm Road closure and asked what the predominant question was. Mr. Solemene replied that most people asked why the work could not start after rush hour. Most people thought that if they started at 9:00 that would eliminate a lot of problems for people going to work. At the pre-construction meeting attended by the chiefs of police from Trumbull, Monroe and Shelton, all agreed that it is important to get the main line in place before schools open, and no one thought it would be a good idea to postpone construction until 9:00. Commissioner Francese inquired if delaying construction until 9:00 would have added any cost to the project. Mr. Solemene replied that he doesn't think so, but that the main concern is that we only have six weeks to complete this section, and eliminating two hours every day would

cause a delay. Mr. Solemene added that any overtime paid by Mark IV does not affect our bottom line as the price is in place. Mr. Francese added that he thinks the Town did a very nice job notifying people about the road closure. He was impressed with the number of signs around town, the newspaper coverage and the phone message.

INVOICE APPROVAL:

Mark IV Construction Co., Inc. – Phase IV, Part B, Contract 3 – Invoice #1: \$710,983.80

Mr. Solemene reported that he went over the amounts with Mark IV and the Inspector, and the invoice is accurate. Commissioner Francese asked how we keep track of the percentage of completion, and whether or not it is in line with expectations. Mr. Solemene replied that we do an actual measurement manhole to manhole. So far, only one month into the project, we are on target.

- **Motion (Commissioner GONCALVES) second (Commissioner SALVEY) to approve Invoice #1 in the amount of \$710,983.80 for payment. No discussion. Motion carried unanimously.**

NEW BUSINESS:

There were no items of New Business.

OLD BUSINESS:

Finances

Mr. Solemene distributed a copy of the 2008 budget and a list of the 2007 in-kind charges. Mr. Solemene asked the Finance Director for an updated list of in-kind services but did not receive it in time for the meeting. The total for 2007 was \$346,207, the total for 2008 is \$397,807, an increase of \$51,600 (14.9%). Commissioner Francese stated that the increase in one year seemed quite high and the commissioners would need to see the increase by type of expense to understand which expenses were driving the 14.9% increase. Mr. Solemene replied that he would contact the Finance Director and inform her of the Commissioners' disappointment that we didn't get the breakdown for the coming year, and ask that it be ready for the next meeting. Commissioner Francese also reminded Mr. Solemene that the Commission has asked for a quarterly update of the sewer account. Ms. Heim attended a meeting three months ago, and being that the fiscal year is ending, we should get an end of fiscal year report. One item lacking from the last report was a true number on the revenue received for billing (finance was behind posting revenue numbers). We need to have a "true-up" for the end of the fiscal year. The Commission would also like to know the collections rate for sewer user billing and assessments, which should include an analysis of past-due accounts. The sewer user fees make up the budget, the assessments go to paying off the bonded money. Mr. Solemene will contact Lynn Heim and request the information and a report for the July 25th meeting. Commissioner Francese suggested that the Finance Director or someone from her office report quarterly to the Commission.

Permanent Paving – Phase IV, Part B, Contract 2

Paving is scheduled next week on Woodfield, Woodhaven, Fox, Mistywood, Tanglewood, Jamestown, Doris and Natalie. The sinking pavement on Driftwood Lane will be repaired at that time.

Lateral at 5 Jamestown Road

Reported at May 29th public hearing, lateral placed on neighbor's property in error. Issue has been resolved, lateral moved to proper location.

- **Motion (Commissioner AIELLO) second (Commissioner GONCALVES) to eliminate the August 22nd meeting, listed as tentative on the meeting schedule. No discussion. Motion carried unanimously.**

There being no other business before the Authority,

- **Motion to adjourn (Commissioner SALVEY) second (Commissioner GONCALVES). Motion carried unanimously.**

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Jenny Francese
Clerk of the Commission